

MINUTES

ABILENE HOUSING AUTHORITY BOARD OF COMMISSIONERS MEETING

September 17, 2009

The Abilene Housing Authority, Abilene, Texas, Board of Commissioners met in Regular Session on September 17, 2009, at 9:30 a.m. in the Cypress Plaza Conference Room, located at 534 Cypress Street, Abilene, Texas. Board Chair Dr. Tanya Smith Brice was present and presided. Other Commissioners present were: Larry Holmes, Kiddy Boswell and Patricia Hippely.

Staff members present were: Gene Reed, Executive Director; Paul Falade, Chief Financial Officer; Genette Edmond, Public Housing Manager and Wendy Guidry, Executive Assistant. Guests included: Mark Zachary, Housing Authority Attorney and Mona Anderson, Parkridge Place Apartments Manager.

CALL TO ORDER

Board Chair Brice called the meeting to order at 9:29 a.m.

1.0 Routine Announcements

There were no Routine Announcements.

2.0 Public Comment

There was no Public Comment.

3.0 Minutes

Commissioner Holmes made a motion to approve the Regular Board Meeting Minutes from **August 20, 2009** and the Special Called Board Meeting minutes from **September 4, 2009** as presented. Commissioner Hippely seconded the motion. The Board voted. AYES: Commissioners Holmes, Boswell, Hippely and Board Chair Brice.

NAYS: None.

The motion carried.

4.0 Consent Agenda

Commissioner Holmes made a motion to approve Items 4.1, 4.2, 4.3 and 4.4 as presented. Commissioner Hippely seconded the motion. The Board voted.

AYES: Commissioners Holmes, Boswell, Hippely and Board Chair Brice.

NAYS: None.

The motion carried.

5.0 Old Business

5.1 Executive Director's Annual Evaluation.

Moved into Executive Session.

6.0 Regular Agenda

6.1 Executive Director's Status Report.

6.1.1 Operations Report.

- HUD-VASH update.
- Katrina/Rita Assistance Program-new HCV Wait List Preference.
- HCV Housing Counselor/Inspector position filled.
- LRPH Housing Counselor position filled.
- LRPH Manager position-to start advertising.
- Grant Writing workshop-Gene and Brandy attended in Dallas.
- LRPH Department Update-PowerPoint presentation on RAC.

6.1.2 Housing Choice Voucher Report for **August, 2009.**

Mr. Reed summarized the report, noting that utilization is currently at 100% (actually 100.50%.) The Board also discussed and agreed to move this report back to the Consent Agenda beginning with the next Board Meeting.

6.1.3 Legal Report.-Nothing reported under this item.

7.0 New Business

8.0 Executive Session

The Board recessed into Executive Session at 10:10 a.m.

The Board reconvened out of Executive Session at 10:58 a.m.

9.0 Reconvene

Commissioner Boswell made a motion to approve increasing the Executive Director's compensation by 10% effective October 1, 2009, authorizing payment of a performance bonus as specified in the Executive Director's employment agreement, provided that the performance bonus goals are met as of October 1, 2009, and authorizing the Board Chair to meet with the Executive Director regarding his performance over the past year and to set goals for the upcoming year.

AYES: Commissioners Holmes, Boswell, Hippely and Board Chair Brice.

NAYS: None.

The motion carried.

10.0 Adjournment

Commissioner Holmes made a motion to adjourn the meeting. Commissioner Boswell seconded the motion. The meeting was adjourned at 11:00 a.m.

Kiddy Boswell, Secretary

Dr. Tanya Smith Brice, Board Chair