

MINUTES

ABILENE HOUSING AUTHORITY BOARD OF COMMISSIONERS MEETING

August 20, 2009

The Abilene Housing Authority, Abilene, Texas, Board of Commissioners met in Regular Session on August 20, 2009, at 9:30 a.m. in the Cypress Plaza Conference Room, located at 534 Cypress Street, Abilene, Texas. Board Chair Dr. Tanya Smith Brice was absent, as was Vice-Chair Larry Holmes. Secretary Kiddy Boswell was appointed as Acting-Chair by the Commissioners present at the meeting. Other Commissioners present were: Patricia Hippely and Vanessa Faz.

Staff members present were: Gene Reed, Executive Director; Paul Falade, Chief Financial Officer; Chiara Hankerson, HCV Manager; Genette Edmond, Public Housing Manager; Brandy Cockrell, Compliance Coordinator and Wendy Guidry, Executive Assistant. Guests included: Mark Zachary, Housing Authority Attorney; David Boring, CPA and Mona Anderson, Parkridge Place Apartments Manager.

CALL TO ORDER

Acting-Chair Boswell called the meeting to order at 9:32 a.m.

1.0 Routine Announcements

Mr. Reed introduced Brandy Cockrell, Compliance Coordinator.

2.0 Public Comment

There was no Public Comment.

3.0 Minutes

Commissioner Hippely made a motion to approve the Strategic Planning Session Board Meeting minutes from **May 29, 2009**, the Regular Board Meeting Minutes from **June 18, 2009** and the Special Called Board Meeting minutes from **July 2, 2009** and **July 13, 2009** as presented. Commissioner Faz seconded the motion. The Board voted.

AYES: Commissioners Hippely, Faz and Acting-Chair Boswell.

NAYS: None.

The motion carried.

4.0 Consent Agenda

Commissioner Hippely made a motion to approve Items 4.1, 4.2 and 4.3 as presented. Commissioner Faz seconded the motion. The Board voted.

AYES: Commissioners Hippely, Faz and Acting-Chair Boswell.

NAYS: None.

The motion carried.

5.0 Old Business

5.1 Discussion regarding Board Members committing to specific months to write comments for the Community Newsletter.

The Board Members present agreed to the following schedule: Commissioner Faz-October, Acting-Chair Boswell-November and Commissioner Hippely-December. Mr. Reed clarified the usual publication date for the Community Newsletter, which is near the end of each month. He noted that he just needs to receive submissions by mid-month.

6.0 Regular Agenda

6.1 Executive Director's Status Report.

6.1.1 Operations Report.

- AHA-PHA Plan
- HUD-VASH Program
- DHAP Katrina & Rita to HCV Program
- E.D. Conferences/Training
- Conference
- Five Open Positions
- Community Presentations
- Community Group Involvement
- AHA & ACU Collaboration
- Public Housing Department Update
- Finance Department Update

6.1.2 Housing Choice Voucher Report for **June and July, 2009**.

Mr. Reed summarized recent HCV activity, noting that the recent change in utilization is due to the addition of the Sunscape Apartments vouchers on June 1, 2009.

6.1.3 Legal Report.-Nothing reported under this item.

7.0 New Business

7.1 Presentation by David Boring, CPA of AHA's Annual Financial Audit Report.

7.2 Bid for modernization of Public Housing Units: Resolution accepting the lowest responsible bidder for the modernization of Public Housing units for Project TX21S32750109.

Mr. Reed summarized the history of the Resolution as well as the background of the Bid winner.

Commissioner Hippely made a motion to approve Resolution #09-16 as presented. Commissioner Faz seconded the motion. The Board voted.

AYES: Commissioners Hippely, Faz and Acting-Chair Boswell.

NAYS: None.

The motion carried.

8.0 Executive Session

There was no Executive Session.

9.0 Reconvene-Not Applicable.

10.0 Adjournment

Commissioner Hippely made a motion to adjourn the meeting. Commissioner Faz seconded the motion. The meeting was adjourned at 10:33 a.m.

Kiddy Boswell, Board Secretary

Dr. Tanya Smith Brice, Board Chair