

MINUTES

HOUSING AUTHORITY OF THE CITY OF ABILENE BOARD OF COMMISSIONERS' MEETING

Meeting of January 29, 2008, 9:30 a.m.

A Special Call Meeting

The Housing Authority of the City of Abilene, Texas, met in a Special Call Session on January 29, 2008, at 9:30 a.m. in the Planning Conference Room, Room 110, City Hall, 555 Walnut Street. Chairman V.E. Brailsford was present and presided. Other Commissioners present were: Mary Jay Island, and Tanya Smith Brice.

Staff members present were: Ebony Bond, Programs Coordinator/Interim Director; Megan Santee, Assistant Director Planning and Development; and Mary Ann Martell, Housing Secretary.

CALL TO ORDER

1.0 Chairman Brailsford called the meeting to order at 9:40 a.m.

2.0 **Discussion and possible action on a contract with the consulting agency, Patterson and Associates, for planning and implementation services related to the future separation of the Housing Authority and the City of Abilene**

Megan Santee handed out copies of the contract. The scope of services is not to exceed \$50,000.

Chairman Brailsford inquired about the fee. He said they had quoted \$40,000.

Commissioner Smith Brice explained the limit of \$50,000 and the scope of services. Attachment B is the price proposal form. It lists the phases with the different fees: Phase I – Assessment is \$12,500; Phase II – Transition Plan is \$7,500; Phase III – Implementation is \$27,000; Phase IV – Strategic Planning is \$3,000. The bulk is the implementation. We can select all of the scope or different pieces; however, it is not to exceed \$50,000. There is a buffer in there to help with certain areas which makes it more flexible.

Chairman Brailsford asked if there was any more discussion, if not, he would entertain a motion. Commissioner Smith Brice made a motion for the Housing Authority to enter into a professional services contract with Patterson & Associates Consultants. Commissioner Island seconded the motion. The Board voted.

AYES: Commissioners Smith Brice, Island, and Chairman Brailsford

NAYS: None

The motion carried.

3.0 The meeting adjourned at 9:56 a.m.